

### **What is the Gale Virtual Reference Library?**

The Gale Virtual Reference Library provides access to a range of e-texts, including the following:

Arts and Humanities Through the Eras  
Child Development  
Contemporary Fashion  
Countries and Their Cultures  
Encyclopedia of Business and Finance  
Encyclopedia of Clothing and Fashion  
Encyclopedia of Food and Culture  
Gale Encyclopedia of E-Commerce  
Gale Encyclopedia of Psychology  
Gale Encyclopedia of Science  
History Behind the Headlines: The Origins of Conflicts Worldwide  
Learning and Memory  
New Dictionary of the History of Ideas  
Nonfiction Classics for Students  
Nutrition and Well-Being A to Z  
Pollution A to Z  
Science of Everyday Things  
Worldmark Encyclopedia of the Nations  
World Press Encyclopedia

#### **1. How can I access it?**

- In Internet Explorer, type in the address below:

**[http://infotrac.london.galegroup.com/itweb/hul\\_jisc](http://infotrac.london.galegroup.com/itweb/hul_jisc)**

- Untick all the boxes except [Gale Virtual Reference Library](#) and click on **Submit**.
- To use this site from outside college you will need an Athens username and password. Please ask at the Library desk for this.

#### **2. Basic Search**

- Type the words you want to search for in the box near the top of the page.
- Click on the [Search](#) button.
- Alternatively, click on [Show All](#) to see a complete list of publications covered. Click on a publication title to browse through its contents

Basic Search

Find:

Search for words in:  Document title  Keyword  Full text

Powered by InfoTrac®

Or select a publication below:

[Show All](#) | [Hide All](#)

Arts	<a href="#">View publications</a>
Business	<a href="#">View publications</a>
Environment	<a href="#">View publications</a>
History	<a href="#">View publications</a>
Information and Publishing	<a href="#">View publications</a>
Literature	<a href="#">View publications</a>
Medicine	<a href="#">View publications</a>
Nation and World	<a href="#">View publications</a>
Science	<a href="#">View publications</a>
Social Science	<a href="#">View publications</a>

### 3. To View your Search Results

- Your search results will appear as a list of documents, sorted by relevance. If you prefer, use the 'Sort by' menu to sort your results by document or publication title.

Sort by: Relevance

The screenshot shows a search results page for 'Reference'. At the top, there is a blue header with 'Expand/Limit' and 'Sort by: Relevance'. Below the header, there is a navigation bar with 'MarkAll', 'Previous', 'Results 1 - 6 of 6 most relevant', and 'Next'. The main content area lists three results:

- 1. Middle East.** Sami Zubaida. *Encyclopedia of Food and Culture*. Ed. Solomon H. Katz. Vol. 2. New York: Charles Scribner's Sons, 2003. p521-528. 3 vols. 78% lentils. Includes icons for print, email, and download.
- 2. Spain.** Alicia Ríos. *Encyclopedia of Food and Culture*. Ed. Solomon H. Katz. Vol. 2. New York: Charles Scribner's Sons, 2003. p233-238. 3 vols. 78% lentils. Includes icons for print, email, and download.
- 3. Vegetables.** William Woys Weaver. *Encyclopedia of Food and Culture*. Ed. Solomon H. Katz. Vol. 3. New York: Charles Scribner's Sons, 2003. p477-488. 3 vols. 78% lentils. Includes icons for print, email, and download.

- If you have too many search results, click on [Expand/Limit](#). You will then be able to narrow your search by date, publication or articles with images only.
- Click on an article title to read the full text of that document.

### 4. Using your Search Results

- With the full text of a document on the screen, you have a series of options:



Print

Will take you a printer-friendly version of the document. Choose [File](#) and [Print](#) from the menu bar to print.



E-mail


Gives you the option to email a copy of the document.



Download

Gives you the option to save a copy of the document to your computer or disc.

### 5. Further Help

- Use the  [Help](#) option if you need further assistance. You will be taken to the section of the help guide that relates to the page you are viewing.

<http://library.hull-college.ac.uk>

This document is available in an alternative format upon request.